



# Mobile Phones and Personal Electronic Devices

## Devices Covered by this Policy

- Mobile Phones
- Smart Watches
- iPads
- Laptops
- Portable Gaming Devices
- MP3 devices or Listening Devices
- Any future devices that allow for personal messaging

## Policy Overview

The School's preference is that all personal electronic devices (including mobile phones and smart watches) are **left at home**.

If a student needs to contact a parent or carer at any time during the school day, they can do so via staff at the school office or via their classroom teacher.

Personal Technology Devices (including mobile phones and smart watches) are becoming increasingly more difficult for schools to manage and ultimately distracts from staff's usual day-to-day business and operations.

If a student requires a mobile phone between home and school then this should be handed in at the front office upon arrival and before going to class or any other area in the school. Mobile phones can be collected at the end of the school day only before departing school grounds to go home.

Phones carried into general learning and play areas in student bags and/or concealed in pockets will constitute a breach of this policy.

Mobile phones, smart watches or any other communication device should not be used to bypass school communication procedures impacting on the good order and management of the school.

## Exemptions to this Policy

- An exemption to this this policy can be requested by a parent or carer by writing to the Principal. Please allow up to 48 hours for an assessment and decision to be made. Assessments will be made on an individual case-by-case basis.
- Automatic exemptions will be made for a serious medical condition. For example, where a diabetic student requires an application on their phone to monitor their glucose levels.

## Responding to Breaches of this Policy

At the start of each academic year, the process for responding to breaches will recommence from instance 1.

### Instance 1:

- A student will be instructed by staff to take their device to the office for safe-keeping and parents or carers will be notified. A parent or carer will need to collect the item from the school office.
- A One School record of the policy breach will be recorded.

### Instance 2:

- A student will be instructed by staff to take their device to the office for safe-keeping and parents or carers will be notified of the second breach.
- A parent or carer will need to collect the item from the school office.
- A One School record of the policy breach will be recorded.
- Further consequences may be taken by the school in consultation with the parent or carer.

### Instance 3:

- A student will be instructed by staff to take their device to the office for safe-keeping and parents or carers will be notified of the second breach. A parent or carer will need to collect the item from the school office. A One School record of the policy breach will be recorded. Further consequences may be taken by the school.

## Disclaimer

Nirimba State Primary School and staff will not be held liable for theft, loss or damage to any unsanctioned device brought onto school grounds. This includes where an exemption has been granted by the Principal.

**P&C President Name :** Nadine Mackle

**Principal Name:** Steven Moore

**P&C President Signature:** 

**Principal Signature:** 

**Endorsement Date:** 9<sup>th</sup> September, 2021

**Date:** 9<sup>th</sup> September, 2021